First Last Name

Email | Phone | LinkedIn | City, State

# Professional Summary

Briefly describe your background and highlight transferable skills. Example: 'Experienced professional transitioning into [New Industry]. Skilled in [Top Skills].'

# Key Skills

• Skill One

• Skill Two

• Skill Three

# Relevant Experience

Job Title | Company Name | Dates of Employment

• Achievement or responsibility that demonstrates transferable skills.

• Use strong action verbs and measurable outcomes when possible.

• Tailor bullet points to highlight relevance to new career.

# Additional Experience

Job Title | Company Name | Dates of Employment

• Highlight additional experience that shows valuable skills.

• Keep bullet points concise and achievement-focused.

# Certifications & Education

• Industry certifications and designations

• Online learning, workshops, or continuing education classes

• Degree and university name